

## **Minutes**

### **Kentucky LMSC Annual Meeting**

### **March 7, 2004**

Chair Bill Tingley called the meeting to order at 2:35 p.m. EST at the Mining and Mineral Resources Building on the University of Kentucky campus in Lexington. Others attending were Mike Lemke—Vice Chair (CHMS), Meg Smath—Secretary (WILD), Melinda Schmitt—Treasurer (LAKE), Pam Haerberlin (LAKE), Mark Rogers (WKGG), Joan Hopkins (COLA), Dave Burgio (WILD), Tracy Elton (WILD), Gail O'Malley (WILD), Bob Adams (OMM), Janice Kregor (WILD), Joanne Tingley (LAKE), Susan Ehringer (CHMS), and Brad Schmied (CHMS). Bill declared a quorum was present.

**Minutes of the previous meeting.** The minutes of the October 19, 2003, meeting were approved. Bill noted that the Executive Committee met on November 12, 2003, and made several decisions that needed to be approved by the LMSC (see minutes on KY-LMSC website). The most significant of these decisions was to buy the Daktronics system. The November 12 minutes as recorded were approved.

**Treasurer's report.** Melinda presented a proposed budget for 2004 and the 2003 financial report (see attached). Melinda recommended that in 2004 we combine the dues notices and fall newsletter in order to save postage. This should save us about \$400. Melinda also noted that the dues checks for three swimmers were returned. Two of the swimmers have made their checks good, but the third has not. Our bank charged us \$30 for each returned check, for a total of \$90. Melinda said our bank also has begun charging us a new service analysis fee. Mike noted that \$30 per check seems rather expensive, and said his bank charges him nothing for returned checks. He recommended we ask our bank to waive these fees, and also that we investigate changing to a different bank. Joanne has already checked with National City Bank and said that they have two different small business accounts that might suit us. The consensus was that the LMSC should not have to absorb the returned check fee. Meg moved, Joanne seconded, **that we invoice the swimmers whose checks were returned for the \$30 fee.** All aye. Mike clarified that in the future if a swimmer's dues check "bounces" that we will revoke the swimmer's registration.

**2004 budget.** Melinda noted that \$700 has been budgeted in case we need to buy a new computer. She also noted the budget as first distributed has been amended by adding a \$120 expense to buy a rule book for each team and a \$40 expense for IGLA registration. Joanne asked that the \$420 budgeted for team registration income be increased to \$450, because we now have an additional team. Joanne moved, Dave seconded, **that we accept the 2004 budget as amended.** All aye. Joanne moved, Meg seconded, **that we allow the Executive Committee to spend up to 25 percent of the budget on an emergency.** All aye. Bob moved, Dave seconded, **that we approve the final 2003 financial report and send a copy to the USMS National Office.** All aye.

Melinda asked if we had resolved our tax-exempt status yet, and Mike said he is still working on it.

Bill recommended that the LMSC establish formal financial operating guidelines, largely to formalize policies relating to cash flow. He suggested the officers and the registrar meet via conference call and come up with a document, which will then be sent to the entire LMSC for comment. The Executive Committee will then approve the final document, and this action will then be approved by the entire LMSC at its next meeting.

**Registrar's report.** Joanne reported that as of March 7, 2004, we have 439 swimmers registered in the Kentucky LMSC. This compares with a total of 478 for 2003. Joanne wasn't sure how many swimmers we had at this point in 2003. We have 15 teams registered as part of SKY, of which five are new since our last meeting: Pennyriple Aquatic Club, Paducah, Northern Kentucky, Bellarmine University, and Colonel Aquatics. Joanne noted that several teams have fewer than four swimmers, which, according to our bylaws, is the minimum allowed for a team (article II(1)). We should not have allowed these teams to be registered in violation of our bylaws, and will not do this any more. Mark moved, Dave seconded, **that we send notice to the teams with fewer than four swimmers that we will hold their registration for a six-month grace period until they are in compliance.** All aye.

**Top Ten report.** Bob reported that the preliminary short course meters Top Ten is out, and 14 SKY swimmers had made the Top Ten in 31 events. In addition, we had 13 relays in the Top Ten.

**Sanctions report.** Bill reported that Crescent Hill's LCM meet will be June 19-20, and Northern Kentucky Masters will have a LCM meet July 17. Lakeside's LCM meet will be August 7-8. The Northern Kentucky meet will be the weekend after the LCM mini-meet, but we expect this meet to draw a lot of Ohio swimmers and therefore still be viable. Owensboro Marlins' meet will be SCM again this year, after last year's meet being SCY. Bob expects to hold the meet the first weekend in November. The New Albany SCM meet will be December 4 and the Lakeside Mile, December 5. The SCM mini will be November 21. Colonel Aquatics plans to hold its first meet in early October. It will be a SCY meet.

**Officials chair's report.** Pam had nothing to report.

**Fitness chair's report.** Tom reported that 28 SKY swimmers (14 men, 14 women) participated in the One-Hour Swim. A total of 106,840 yards was completed (52,850 for women, 53,990 for men). Two 3-swimmer men's relays and two 3-swimmer women's relays were entered. Results are not yet available. This was our first time attempting this as SKY. We had good participation, especially by Wildcat (who has a history of doing this as a team). Tom said gathering results was not particularly difficult. Two problems to address next year are timeliness and the proper method of timekeeping. The LMSC should also decide how relays are to be funded. Next year teams should probably set two dates for doing the swim as a hedge against the weather.

**Safety chair's report.** Mark noted that a safety manual has yet to be published because USMS is afraid of imposing safety standards that could expose us to legal liability. Mark plans to write articles on safety for the newsletter.

**Mini-meet chair's report.** Tom said that 19 relays competed in the SCM 800 free relay mini-meet on November 23, 2003. For the SCY mini on February 15, 2004, 67 swimmers participated, and there were fifteen 800 free relays. Great participation from all over the state. The SCY 400 free relay mini will be May 16, 2004, and the LCM mini will be July 13, 2004.

**Newsletter editor's report.** Joanne reported that Mark will write an article on safety for the next issue. She thanked Meg for doing layout, checking her grammar and spelling, and providing photos. She asked for SKY Writing articles by April 7. She plans to send copy to Meg by April 10, add Nationals news the last week in April, and send it to the printer (WesterfieldBonte) by May 10.

**Records chair's report.** Brad has recently added records from Bowling Green and Indianapolis, and will add Wildcat results as soon as they are final. Brad moved, Mike seconded, **that the LMSC buy the upgrade of Team Manager, primarily for Brad's use in compiling records.** All aye.

**Webmaster's report.** Meg said she's been trying to keep the website up to date. She reminded new teams that they can have a page for their team if they wish.

**Open water report.** Susan said she had contacted two people about having an open-water swim at Deams Lake, but couldn't get a commitment. She'll keep trying and we'll continue discussions at our next meeting. Bill said if we do get the lake he thinks our best course would be triangular, using buoys, rather than using the 1/4-mile cable. We also discussed the Louisville Y open-water swim, and reiterated that the LMSC cannot promote this event unless it is sanctioned.

#### **Unfinished business.**

**Amendments to bylaws.** Mike moved, Joanne seconded, **that the bylaws be amended so as to add a standing committee on grievances.** All aye. In addition, Joanne moved, Mike seconded, **that as housekeeping we change "club" to "team" where appropriate, and change the description of our boundaries to match the definition in appendix D of the USMS rule book.** All aye. Meg will make these changes and distribute the updated bylaws to all members of the LMSC.

**Senior Olympics.** Qualifying for the 2005 games in Pittsburgh will be in September 2004. The 2007 games will be in Louisville, and the LMSC will be in charge of the swimming portion. Bill moved, Mark seconded, **that the LMSC resolve to send Meg, Mike, and Bill to Pittsburgh in 2005 to observe the operation.** All aye.

**SKY.** Bill reminded everyone that entries for Nationals must be postmarked by March 11 or received by March 18. Swimmers are encouraged to enter online. We won't know exactly who has entered for about three weeks, when the rosters are published online. We discussed swim caps and T shirts, and decided to not have a design specific to this meet; rather, we will have a generic design using our logo on a silver cap and gray T shirt. Joanne will put a notice in the newsletter that these items are available for purchase. Bill will ask Mary Graves to order the caps and T shirts. We will also have a banner with a

silver background. Meg moved, Pam seconded, **that the LMSC pay the total cost of the banner and the set-up costs of the caps and T shirts.** All aye. Mike moved, Meg seconded, **that the treasurer pay the up-front costs to print the banner, 50 caps, and 200 T shirts.** All aye. The cost of the caps and shirts to be paid by the swimmers will depend on printing costs. The swimmers who enter Nationals will be notified by email of the opportunity to buy caps and shirts. Each swimmer who enters the meet will be contacted by email and asked which relays they want to swim and to provide seed times. Mike moved, Mark seconded, **that the chair appoint a relay coordinator.** All aye.

***Out-of-state swims.*** Brad reminded everyone that when Kentucky swimmers swim in out-of-state meets they should get their results to Brad for records purposes.

**New business.**

***Formation of the LMSC.*** Joanne indicated the number of swimmers registered with each team in 2003 and the number of delegates they're entitled to in 2004 based upon this registration. Each team indicated the number of delegates it will use, and the delegates' names, if known:

|                                  |              |             |   |
|----------------------------------|--------------|-------------|---|
| Lakeside                         | 108 swimmers | 4 delegates | Bill Tingley<br>Joanne Tingley<br>Melinda Schmitt<br>Pam Haerberlin                                 |
| Wildcat                          | 195 swimmers | 7 delegates | Janice Kregor<br>Tracy Elton<br>Gail O'Malley<br>Dave Burgio<br>(Wildcat will use only 4 delegates) |
| Crescent Hill                    | 74 swimmers  | 3 delegates | Tom Mester<br>Susan Ehringer<br>Brad Schmied  |
| Western Kentucky<br>Green Gators | 46 swimmers  | 2 delegates | Mark Rogers<br>(WKGG will use only 1 delegate)  |
| Louisville YMCA                  | 9 swimmers   | 1 delegate  |   |
| Owensboro Marlins                | 8 swimmers   | 1 delegate  | Bob Adams   |
| Hopkins County<br>YMCA           | 5 swimmers   | 1 delegate  |   |
| Eagle Masters                    | 3 swimmers   | 1 delegate  |   |
| Ashland YMCA                     | 5 swimmers   | 1 delegate  |   |

|                       |             |             |              |
|-----------------------|-------------|-------------|--------------|
| Pennyrile Aquatics    | 0 swimmers  | 0 delegates |              |
| Northern Kentucky     | 5 swimmers  | 1 delegate  |              |
| Bellarmino University | 1 swimmer   | 0 delegates |              |
| Dolphin               | 1 swimmer   | 0 delegates |              |
| Colonel Aquatics      | 10 swimmers | 1 delegate  | Joan Hopkins |
| Paducah               | 1 swimmer   | 0 delegates |              |

Total delegates to the LMSC is 19, making for a quorum of 10. Bill declared the formation of the 2004 LMSC.

**Zone grants.** Mike announced that the Zone Committee will be awarding grants to LMSCs that need financial help, especially for sending delegates to convention. If anyone has a project in mind that we could use a grant for, contact Mike.

The next meeting of the LMSC will be in October.

Bob moved, Meg seconded, **that the meeting be adjourned at 5:15 p.m.** All aye.